

In-camera
AGENDA ITEM SHEET (AIS)

Attachment: **Yes** No

Complete ALL Sections

NAME OF COMMITTEE: Committee of the Whole In-camera
(no longer Sub-committee In-camera meetings)

- HIGHLIGHT ONE:**
- DELEGATION COMING TO MEETING;
 - Estimated time for the delegation/presentation:
 - Name of person making presentation:
 - Have you confirmed the meeting date and time with the delegation?
Yes or No
 - **REQUIRES DIRECTION OF COMMITTEE;**
- or,
- FOR THE INFORMATION OF COMMITTEE;

REASON / REASONS FOR IN-CAMERA: Highlight all applicable reasons:

- Security of municipal property of the municipality or local board (section 239.(2)(a));
- **Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));**
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years;
- Labour relations or employee negotiations (section 239.(2)(d));
- Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act (section 239.(2)(g));
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them (section 239.(2)(h));
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization (section 239.(2)(i));
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (section 239.(2)(j));or

- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board (section 239.(2)(k));
- A subject matter that relates to the consideration of:
 - a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
 - an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13(1) of the *Municipal Act*, or the investigator referred to in subsection 239.2(1) (section 239.(3));
- For educating or training Council members, provided that no Council member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, local board or committee (section 239.(3.1)).

COMPLETE ALL SECTIONS BELOW Tahoma 12

Title: Councillor Appointment to SeedCo. Board of Directors

Objective: To consider appointing a member of Council to fill a vacancy on the SeedCo. Board of Directors.

Attachments – None

Background and Analysis: The SeedCo. Board of Directors is comprised of the following:

1. Mayor of the City of Stratford (ex officio member),
2. Two (2) City of Stratford Councillors,
3. City of Stratford Chief Administrative Officer (ex officio member),
4. Eight (8) nominee directors representing a member of the public and various sectors.

The Board meets the second Thursday of the month (Feb 11, Mar 11, Apr 8, May 13 are confirmed meeting dates). During COVID the meetings have been held electronically from 8:00 to 9:30 am. If there is a return to in-person meetings they will be held from 7:30 to 9:00 am. The Annual General Meeting is built into the June board meeting and there is a break over the Summer months. On average 9-10 meetings are scheduled per year.

Following the 2018 Municipal Election, the following Councillors were appointed to the Board:

- Mayor Mathieson,
- Councillor Beatty, and
- Councillor Gaffney.

In September 2020, Councillor Beatty submitted his resignation from the Board and the resignation was accepted in December 2020.

To fill this position, an expression of interest was sought from members of Council. The following members expressed their interest in filling this vacancy:

- Councillor Clifford
- Councillor Ritsma
- Councillor Sebben, and
- Councillor Vassilakos.

Financial impact: There is no financial impact to be reported as a result of this report.

Alignment with Strategic Priorities:

Widening our Economic Opportunities

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

Staff recommendation: THAT direction be given to the City Clerk to list the following resolution on the February 8, 2021 Regular Council agenda for consideration:

THAT _____ be appointed to fill the vacant Councillor representative position on the Stratford Economic Enterprise Development Co. (SEED Co.) Board of Directors for the remainder of a four year term to November 14, 2022, or until a successor is appointed by Council.

Run the Accessibility Checker on your completed AIS but only from Title to the last line of your staff recommendation.

Is there a departmental report or supporting material to accompany this AIS item?

(Highlight one)

No or Yes If YES, **forward one (1) copy of the report** or material to Tatiana Dafoe, Clerk's Office, for distribution with the In-camera agenda. The exception is if there is a spiral-bound, report such as a consultant's report etc. Then forward 20 copies to Tatiana Dafoe.

Date: January 18, 2021 ⇐ (insert date this AIS was completed)

Author: Tatiana Dafoe, City Clerk ⇐ (Author to insert his/her name and title)

Director: Janice Beirness, Director of Corporate Services ⇐ (Director to insert her initials to indicate her approval of this AIS)

CAO: ⇐ (CAO to insert her initials once she has approved this AIS)

After you complete this AIS and it has been reviewed by your Director, if applicable, email it to the CAO or Acting CAO with a cc to Tatiana Dafoe prior to the agenda deadline.